

Employment Certificate

To Mayor of Kadena Town

Date of certification	YY	MM	DD
Name of company			
Name of representative			
Address			
Telephone No.	—	—	
Person in charge			
Tel.No.of above person	—	—	

I certify that the following information is true and correct.

※You may be charged with a criminal offense if the contents of this certificate are created or altered without the permission of the employer.

No.	Item	Column																																																																																																
1	Type of business	<input type="checkbox"/> 1_農業・林業 <input type="checkbox"/> 2_漁業 <input type="checkbox"/> 3_鉱業・採石業・砂利採取業 <input type="checkbox"/> 4_建設業 <input type="checkbox"/> 5_製造業 <input type="checkbox"/> 6_電気・ガス・熱供給・水道業 <input type="checkbox"/> 7_情報通信業 <input type="checkbox"/> 8_運輸業・郵便業 <input type="checkbox"/> 9_卸売業・小売業 <input type="checkbox"/> 10_金融業・保険業 <input type="checkbox"/> 11_不動産業・物品賃貸業 <input type="checkbox"/> 12_学術研究・専門・技術サービス業 <input type="checkbox"/> 13_宿泊業・飲食サービス業 <input type="checkbox"/> 14_生活関連サービス業・娯楽業 <input type="checkbox"/> 15_医療・福祉 <input type="checkbox"/> 16_教育・学習支援業 <input type="checkbox"/> 17_複合サービス事 <input type="checkbox"/> 18_公務 <input type="checkbox"/> 19_その他 ()																																																																																																
2	Katakana Name	<div>Date of birth</div> <div>YY MM DD</div>																																																																																																
3	Employment period	<input type="checkbox"/> 20_無期 <input type="checkbox"/> 21_有期 <div>Period</div> <div>Start date of employment for Indefinite</div> <div>YY MM DD ~ YY MM DD</div>																																																																																																
4	Name of work place	<div>Name</div> <div>Address</div>																																																																																																
5	Type of employment	<input type="checkbox"/> 22_正社員 <input type="checkbox"/> 23_パート・アルバイト <input type="checkbox"/> 24_派遣社員 <input type="checkbox"/> 25_契約社員 <input type="checkbox"/> 26_会計年度任用職員 <input type="checkbox"/> 27_非常勤・臨時職員 <input type="checkbox"/> 28_役員 <input type="checkbox"/> 29_自営業主 <input type="checkbox"/> 30_自営業専従者 <input type="checkbox"/> 31_家族従業者 <input type="checkbox"/> 32_内職 <input type="checkbox"/> 33_業務委託 <input type="checkbox"/> 34_その他 ()																																																																																																
6	Work hour (Fixed) Work hour (Irregular)	<table> <tr> <td>Mon</td><td>Tue</td><td>Wed</td><td>Thu</td><td>Fri</td><td>Sat</td><td>Sun</td><td>Holiday</td><td>Total hour</td><td>Per month</td><td>hour</td><td>min. (Break</td><td>min.)</td></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td></td><td></td><td></td><td></td></tr> <tr> <td colspan="8">Work days per month</td> <td colspan="2">days</td> <td colspan="2">Work days per week</td> <td>days</td> </tr> <tr> <td colspan="8">Weekday</td> <td>:</td> <td colspan="2">~</td> <td>:</td> <td>(Break min.)</td> </tr> <tr> <td colspan="8">Saturday</td> <td>:</td> <td colspan="2">~</td> <td>:</td> <td>(Break min.)</td> </tr> <tr> <td colspan="8">Sunday / Holiday</td> <td>:</td> <td colspan="2">~</td> <td>:</td> <td>(Break min.)</td> </tr> </table> <table> <tr> <td colspan="2">Total hour</td> <td><input type="checkbox"/> Per month <input type="checkbox"/> Per week</td> <td>hour</td> <td>min. (Break</td> <td>min.)</td> </tr> <tr> <td colspan="2">Work days</td> <td><input type="checkbox"/> Per month <input type="checkbox"/> Per week</td> <td>days</td> <td colspan="2"></td> </tr> <tr> <td colspan="2">Main work hours ・Shift work hours</td> <td>:</td> <td colspan="2">~</td> <td>(Break min.)</td> </tr> </table>	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Holiday	Total hour	Per month	hour	min. (Break	min.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					Work days per month								days		Work days per week		days	Weekday								:	~		:	(Break min.)	Saturday								:	~		:	(Break min.)	Sunday / Holiday								:	~		:	(Break min.)	Total hour		<input type="checkbox"/> Per month <input type="checkbox"/> Per week	hour	min. (Break	min.)	Work days		<input type="checkbox"/> Per month <input type="checkbox"/> Per week	days			Main work hours ・Shift work hours		:	~		(Break min.)
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7	Recent work record ※Includes paid vacations,breaks,	<table> <tr> <td>Yr./Mo.</td><td>Yr.</td><td>Mo.</td><td>Yr./Mo.</td><td>Yr.</td><td>Mo.</td><td>Yr./Mo.</td><td>Yr.</td><td>Mo.</td></tr> <tr> <td colspan="2">days</td><td>hours</td><td colspan="2">days</td><td>hours</td><td colspan="2">days</td><td>hours</td></tr> </table>	Yr./Mo.	Yr.	Mo.	Yr./Mo.	Yr.	Mo.	Yr./Mo.	Yr.	Mo.	days		hours	days		hours	days		hours																																																																														
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8	Period of maternity leave (inc.planned)	<input type="checkbox"/> Will take <input type="checkbox"/> Is taking <div>Period</div> <div>YY MM DD ~ YY MM DD</div>																																																																																																
9	Period of childcare leave (inc.planned)	<input type="checkbox"/> Will take <input type="checkbox"/> Is taking <input type="checkbox"/> Has taken <div>Period</div> <div>YY MM DD ~ YY MM DD</div>																																																																																																
10	Leaves other than above	<input type="checkbox"/> Will take <input type="checkbox"/> Is taking <input type="checkbox"/> Has taken <div>Reason</div> <input type="checkbox"/> Caregiving <input type="checkbox"/> Sick <input type="checkbox"/> Other () <div>Period</div> <div>YY MM DD ~ YY MM DD</div>																																																																																																
11	Date of return-to-work (Planned)	<input type="checkbox"/> Plan to return <input type="checkbox"/> Has returned <div>YY MM DD</div>																																																																																																
12	Short-hour-work system for childcare (inc.planned)	<input type="checkbox"/> Will take <input type="checkbox"/> Is taking <div>Period</div> <div>YY MM DD ~ YY MM DD</div> <div>Main work hours ・Shift work hours</div> <div>:</div> <div>~</div> <div>:</div> <div>(Break min.)</div>																																																																																																
13	Work as nursery school	<input type="checkbox"/> Yes <input type="checkbox"/> Expect to work <input type="checkbox"/> No																																																																																																
14	Remarks																																																																																																	

	Japanese	English
No.1 Type of business	<input type="checkbox"/> 1_農業・林業	Agriculture and forestry
	<input type="checkbox"/> 2_漁業	Fishing industry
	<input type="checkbox"/> 3_鉱業・採石業・砂利採取業	Mining, quarrying and gravel extractin
	<input type="checkbox"/> 4_建設業	Construction
	<input type="checkbox"/> 5_製造業	Manufacturing
	<input type="checkbox"/> 6_電気・ガス・熱供給・水道業	Electricity, gas, heat and water supply
	<input type="checkbox"/> 7_情報通信業	Information and communications
	<input type="checkbox"/> 8_運輸業・郵便業	Transportation and postal services
	<input type="checkbox"/> 9_卸売業・小売業	Wholesale and retail
	<input type="checkbox"/> 10_金融業・保険業	Finance and insurance
	<input type="checkbox"/> 11_不動産業・物品賃貸業	Real estate and equipment leasing
	<input type="checkbox"/> 12_学術研究・専門・技術サービス	Academic research, professional and technical setvices
	<input type="checkbox"/> 13_宿泊業・飲食サービス業	Accommodation and food service
	<input type="checkbox"/> 14_生活関連サービス業・娯楽業	Lifestyle services and entertainment
	<input type="checkbox"/> 15_医療・福祉	Medical and welfare
	<input type="checkbox"/> 16_教育・学習支援業	Education and learning support
	<input type="checkbox"/> 17_複合サービス事業	Complex service business
	<input type="checkbox"/> 18_公務	Public business
	<input type="checkbox"/> 19_その他	Other
No.3 Employment period	<input type="checkbox"/> 20_無期	Without term
	<input type="checkbox"/> 21_有期	Fixed term
No.5 Type of employment	<input type="checkbox"/> 22_正社員	Permanent employee
	<input type="checkbox"/> 23_パート・アルバイト	Part time
	<input type="checkbox"/> 24_派遣社員	Temporary worker
	<input type="checkbox"/> 25_契約社員	Contract employee
	<input type="checkbox"/> 26_会計年度任用職員	Fiscal year contract employee at public office
	<input type="checkbox"/> 27_非常勤・臨時職員	Part-time and temporary employee
	<input type="checkbox"/> 28_役員	Officer
	<input type="checkbox"/> 29_自営業者	Self-employed
	<input type="checkbox"/> 30_自営業専従者	Family employee of self-employed
	<input type="checkbox"/> 31_家族従業者	Unpaid family employee of self-employed
	<input type="checkbox"/> 32_内職	Homeworker
	<input type="checkbox"/> 33_業務委託	Outsourcing
	<input type="checkbox"/> 34_その他	Other